



Remote Education Provision – Information for Parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts, bubbles or individuals to remain at home.

Systems and software

The school runs all their remote education through the Google Suite – all students are set up with a GSuite account upon entering the school and this is accessible online via any device which has internet coverage.

G-Mail: Students have their own unique e-mail address, with an inbox protected by the school's firewall and security systems.

Google Classroom: Each physical class has access to a vast range of electronic resources via an online Classroom they can join and complete activities, access work and relevant links.

Google Meet: The remote video meeting system which allows teachers and students to undertake live lessons from anywhere and interact via video.

The system is secure so that only members of the school's direct community, those with a Crestwood E-Mail address, can access these applications.

Whole School Closure (such as a National or Regional Lockdown)

All students will follow their own Remote Learning Timetable. This will be split down into 4 lessons a day (as students would have ordinarily) and these will consist of, primarily, live lessons - where teaching staff deliver a lesson to the class and interact with students, as would happen in the normal classroom.

Additionally, a range of pre-recorded materials and electronic learning resources and assignments will be added to students' Google Classrooms for them to undertake at allocated times on their timetables. Students will get some independent study times built into their timetable to ensure they can work at their own speed through the work set around a live lesson and this is also done in order to limit screen time.

All work set during study time will be high quality and include clear guidance on how to complete the tasks set. There will be a 'submission of work element' at the end of the task so that teachers can monitor understanding and progress.

Where there is a whole school closure, the timetable will not necessarily match the student's exact in school timetable. The balance of subjects will be very similar, but a timetable will be constructed which allows subjects to deliver team teaching – which will ultimately benefit students.

Partial / Year Group / Bubble Closure

It is sensible, where teachers and some students remain in school, that all students follow their normal timetable. Depending on the exact dynamics of students at home, the school will offer live lessons wherever possible, as these are considered the most powerful online learning tool.

If it is not possible to deliver a live lesson during the student's timetabled slot, high quality resources and clear guidance on how to complete tasks will be set for students via Google Classroom. There will be some submission element to the work that students are expected to undertake so that understanding and progress can be monitored.

If appropriate, a teacher may choose to deliver a 'hybrid' lesson. This is where some members of the class are still in school, in the physical classroom and they are joined virtually (using Google Meet) by those who can not attend the class. The teacher will then deliver the lesson to everyone, involving all students.

Individual Student Isolation

Where individual students need to isolate, but are well enough to attend lessons, they will have high quality work set via Google Classroom. If it is possible for the teacher to include the student in the main lesson they will do so using Google Meet.

Tutors will arrange video 'drop-ins' and keep e-mail contact with students who are isolating.

Individual Students with Long-term absence

The school has spent significant time looking at the quality of their online provision. The Online resources and skills that have been built up in this time reach a long way beyond the short term impact of Covid-19, and the increase in quality of online resources is already being used effectively with School refusers and students with long-term illness; and will continue to be in the longer term.

Virtual Teacher / Cover Lesson

The work we have done with online learning and Google Meet now means that if a teacher is away from school but is in good health (ie. isolating/shielding with no symptoms) they can still deliver their lessons virtually into their classroom. A cover supervisor will be deployed to the class and stay with the class in their physical classroom throughout the lesson. They will liaise with the teacher to project a teacher led lesson into the classroom and work together on classroom management.

Good Practice for students to follow during Online Learning

Google Classroom is the place to go to for all online learning. Students who are not already a member of the specific Google Classroom they need will be invited to join. From here, students will be guided to a link to a Live Lesson using Google Meet or instructions for accessing another task or further resources.

During a Live Lesson, students are expected to follow these basic rules:

- Cameras off;
- Microphones initially off (with teachers offering students the chance to turn these on to give answers and feedback during the course of the lesson);
- The chat function is designed for asking and answering work related questions.

Students will be encouraged to submit work via Google Classroom as opposed to e-mail or hard copy on returning to school. They will then be given feedback via Classroom. Doing it this way makes it very easy for students to track their work and understand what they can do to improve.

Expect Hours of Remote Education

At both Key Stage 3 and Key Stage 4, the Government has stipulated that students who are receiving Remote Education should be provided with five hours of work per day. The school meets this requirement through a range of live lessons, streamed lessons, pre-recorded lessons and set work online, within Google Classroom.

Technology Solutions

Google Classroom and Google Meet for Live Lessons are accessible from any device connected to the internet, including mobile phones and tablets. However, students will benefit from having a laptop or PC to complete all set work. We fully appreciate that not all

students have individual access to these and therefore the school has a growing bank of laptops and Chrome books which we can lend to students if required.

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