

Year 11 Information Evening

Thursday 23rd April

Please note all slides from the evening will be placed on the website after this session.



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Topics to be addressed:

- Examination Protocols (Mr Topazio)
- Revision timetable (Mrs Groom)
- How to support your child with exams (Miss Wright)

Examination Protocols

Mr Topazio

Timetable during exams

Weeks Commencing 4th and 11th May

- All students must be in school between 8.30am and 3pm, all lessons will continue as normal as per the timetable
- Additional revision sessions will be available from 8am and during tutor time for Morning exams, and Period 3 for Afternoon exams.
- The additional revision sessions will take place with the normal class teacher, in the normal classroom.
- Students must still attend Art and Creative Media lessons, bespoke revision will be provided to take place in these sessions.

Week Commencing 18th May

- **As above but two exceptions**
- On Tuesday 19th May, those students studying French will attend a revision session during period 5, all other students will be able to go home at 2pm.
- On Thursday 21st May, those students studying GCSE PE, Dance or Drama will attend a revision session during period 5, all other students will be able to home at 2pm.

Students will be escorted to their exams by the teachers who have been running the revision sessions

Week Commencing 1st June

- All students must be in school by 8.30am each day this week.
- When not in an exam, students must go to their timetabled classroom or a timetabled revision session.
- Additional revision sessions will be run during tutor time for Morning exams and Period 3 for Afternoon exams.
- The additional revision sessions will take place with the normal class teacher, in the normal classroom.
- **There are again a few opportunities for early finishes depending on what subjects your child takes eg Wednesday history revision or 2pm finish**
- **Additional revision sessions have been put on for English on Thursday p5 so there will not be an early finish**

Week Commencing 8th June

- Each day this week has a bespoke timetable depending on the exam and subjects each Student is doing
- If your child has an exam they will be expected to be in school by 8.30, if they do not have an exam some days it is 8.30 or 11.20 depending on the subjects
- There are additional revision sessions timetabled in during this week that determine your child's start and finish time eg Thursday; Students studying Geography must arrive by 8.30am. All other students must arrive by 11.20am for a Science Revision session. All Students may leave at 1pm, unless they are sitting the Food Exam at 1.15pm.

Week Commencing 15th June

- Monday 15th June - all students must arrive by 8.30am for their Science Exam. Students studying Spanish must stay for a revision session during Period 3, all other students may leave at the end of their Science exam.
- Tuesday 16th June - Students studying Spanish must arrive by 8.30am for their Spanish exam.

Exam entries

You will be provided with information about the exams you are taking this summer in the form of a **Candidate Statement of Entry** and an **Exam Timetable**. You must check these documents for:

- Accuracy. Tell the exams officer if:
 - you think we have been entered for an incorrect exam
 - you have not been entered for an exam which you think you should be sitting
 - your personal details are incorrect
- Exam day arrangements
 - Be aware of the date, time and location (room) of all your exams /assessments
- Exam clashes
 - Ensure that know what to do if you have two or more exam papers timetabled at the same time (this is known as a timetable clash)

Contingency Sessions

There are no exams taking place on the following days/sessions, but you will be expected to make yourself available at these times in case they are used in the event of an emergency:

- **Wednesday 24th June (all day)**

These sessions will only be used in the event of a national emergency causing the cancellation of an exam day.

The Exam Day

You must be aware of the following before your exams:

- In which room(s) your exams will be taking place
- What time each of your exams will be starting (and finishing)
- Where you will be sitting during each exam
- Where your personal belongings will be kept, for example your bag, mobile phone etc.



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What you need to do if you are late for an exam

You must be on time for all of your exams

However, if you are/you think you will be late for an exam, follow these steps:

- Step 1: Telephone the school and ask to speak with the exams officer
- Step 2: Follow the instructions given by the exams officer
- Step 3: Turn off your mobile phone and any other communication device
- Step 4: When you arrive at school go to reception and explain that you are late and that you need to see the exam officer immediately
- Step 5: Your exams officer will give you the full instructions for the exam, and answer any questions, before you are allowed to begin your exam

What you need to do if you are ill on the day of an exam

If you are feeling unwell on the day of an exam, follow the steps below

- Step 1: Telephone the school and ask to speak pastoral support
- Step 2: Follow the instructions given by the pastoral support
- Step 3: Try and get some evidence to prove your illness (e.g. a doctor's note)

Access Arrangements

- The special educational needs co-ordinator (SENCo), or the exams officer, will inform you of how your access arrangement will be delivered on the day of the exam
- Access arrangements include:
 - Use of a reader
 - Use of a scribe
 - Extra time
 - Supervised rest breaks

Exam room posters

You are **not** allowed to bring the following into the exam room as they are potential technological / web enabled sources of information:

- Mobile phone/smartphone/ electronic devices
- Smartwatch
- Analogue watch
- AirPods
- Earphones/earbuds

AGA City & Guilds CCEA OCR Pearson WJEC

JCO
CIC

**NO MOBILE PHONES
NO WATCHES**

**NO POTENTIAL TECHNOLOGICAL/WEB
ENABLED SOURCES OF INFORMATION**

NO UNAUTHORISED ITEMS

Possession of unauthorised items, such as a mobile phone or any watch, is a serious offence and could result in

DISQUALIFICATION

from your examination and your overall qualification.

This poster must be displayed in a prominent place outside each examination room.



AQA	City & Guilds	CCEA	OCR	Pearson	WJEC
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Warning to Candidates

1. You **must** be on time for all your examinations.
2. **Possession of a mobile phone** or other unauthorised material is **not allowed** even if you do not intend to use it. You will be subject to penalty and possible disqualification from the exam/qualification.
3. You **must not** talk to, attempt to communicate with or disturb other candidates once you have entered the examination room.
4. You **must** follow the instructions of the invigilator.
5. You **must not** sit an examination in the name of another candidate.
6. You **must not** become involved in any unfair or dishonest practice in any part of the examination.
7. If you are confused about anything, only speak to an invigilator.

The *Warning to Candidates* must be displayed in a prominent place outside each examination room. This may be a hard copy A3 paper version or an image of the poster projected onto a wall or screen for all candidates to see.

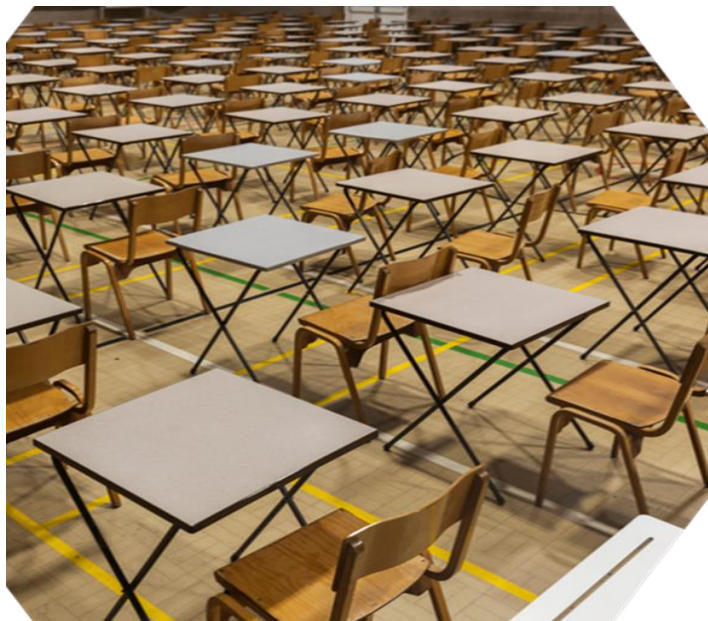
Exam room posters

In particular, note the following:

- Possession of a mobile phone, even if you do not use it, is not allowed and may be subject to penalty, including possible disqualification
- You are under formal exam conditions from the the moment you enter the room in which you will be taking your examination(s) until the point at which you are permitted to leave
- You must follow the instructions of the invigilator



What are formal exam room conditions?



- Formal examination/exam room conditions are:
 - Not talking to other candidates
 - Not disturbing other candidates
 - Not communicating with other candidates
- You are under formal examination conditions **from the moment you enter the exam room** in which you will be taking your examination(s) **until the point at which you are permitted to leave**
- If you talk to, disturb and/or communicate with other candidates as you enter or leave the exam room (as well as the whole time you are in the exam room), this is malpractice and will be reported to the awarding body who will decide whether to penalise you which may include disqualification

Calculators

How a calculator can/cannot be used in an exam

During an exam, a calculator **must not** be able to offer any of these facilities:

- language translators
- symbolic algebra manipulation
- symbolic differentiation or integration
- communication with other machines or the internet



During an exam, a calculator **must not** give access to pre-stored information. This includes:

- databanks
- dictionaries
- mathematical formulae
- text

Water bottles

- Water bottles must be transparent with all labels removed
- This includes transparent, reusable plastic bottles



The invigilator may ask you to take off the lid if this is large enough to hide notes

Revision Support

Mrs Groom

The Key to Successful Revision:

1. **Plan** when the study blocks are going to be - add in all the exam dates and track back
2. Put the information that you need to learn into RANK Order -
 - **Green:** I really understand this
 - **Amber:** I need to do some work on this
 - **Red:** I need more time for this because I don't fully understand it
1. **Allocate** your time slots onto your plan - when do you study best? Morning before school? Evening afterschool? Weekends?
2. Make sure that you have a calm, clear **space** in a specific spot - this will act as a trigger/become a habit
3. **Active recall** - make your brain work/recall the answers - self testing Flash cards/practise questions
4. **Desriable difficulty** - if it's too easy, move to a harder task (flash cards to past questions)

Key takeaway: the best way to revise at this point is to use past papers and practise answering exam questions (unjadedjade on Youtube)

What this might look like...

W/C	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
20/04/26							
27/04/26							
04/05/26	Bank Holiday						
11/05/26	English Literature P1 (am) Macbeth & ACC	Biology Paper 1 Combined and Triple (pm)		Maths Non Calculator exam (am)			
18/05/26	Chemistry Paper 1 Combined and Triple (am)	English Literature P2 (am) AIC/Poetry Comparison/Unseen Poetry		English Language P1 (am) Creative Reading & Writing			
Half Term							

- Paper copy
- Excel spreadsheet

Make sure that:

- It is Visible
- Clearly written
- Develop habits so it is easy to stick to
- Don't scroll Social media before revision - increases dopamine which makes it harder to concentrate on demanding tasks

Past Papers & Resources

- Collected from teachers
- Online - <https://www.physicsandmathstutor.com/>



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How to support your child

Miss Wright

What does support look like?

Be present but on their terms.

Examples of questions:

- How are you feeling about your revision today?
- How can I support you with your revision?
- Let me test you. What time will you be ready?
- Is there anything you're finding particularly challenging or difficult?
- What kind of rewards could help you stay motivated?

Key Dates:

Thursday 7th May - Start of GCSE exams

Tuesday 17th June - Last day of exams

Friday 19th June - Year 11 Leavers Assembly

Tuesday 30th June - Year 11 Prom

Thursday 20th August - Results Day

Any more questions?

- Exams officer: sarah.russell@crestwood.hants.sch.uk
- Shakespeare YL: jody.greene@crestwood.hants.sch.uk
- Cherbourg YL: imogen.lester@crestwood.hants.sch.uk
- Inclusion Support: hollie.sutherland@crestwood.hants.sch.uk
- English: jess.howes@crestwood.hants.sch.uk
- Maths: sarah.creed@crestwood.hants.sch.uk
- Science: kev.neil@crestwood.hants.sch.uk
- EBacc: sarah.gregory@crestwood.hants.sch.uk
- PCA: chloe.buckingham@crestwood.hants.sch.uk
- Tech and ICT: mark.campbell@crestwood.hants.sch.uk
- Careers Advisor: dawn.smith@crestwood.hants.sch.uk

Subject drop ins:

Room	Subject
M1	English
M7	Maths
M2	Science
M3	Geography, History, French, Spanish
M4	RE, Sociology, Health and Social Care
M5	Technology, Creative Media
M6	Dance, Drama, PE,