KDS/JSS

6 March 2024



Dear Parent/Carer

Year 10 Parents' Evening - Thursday 21 March 2024

I would like to invite you to attend the Year 10 Parents' Evening which will be held on Thursday 21 March 2024 between 4.30pm and 7.30pm in the Sports Hall on the Shakespeare Campus.

This evening is a chance to discuss your child's progress with each subject teacher and what they need to do to achieve their full potential. You may also wish to make an appointment with their form tutor or Year Leader, who will also be in attendance, if there are any other issues you would like to discuss. Mrs Smith, Careers Adviser, will be in attendance if anyone has any queries about careers or work experience.

The school will be using the online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from Monday 11th March 2024 at 9am and will close on Wednesday 20th March at 5pm. Please visit <u>https://crestwoodcommunity.schoolcloud.co.uk/</u>to book your appointments. A short guide on how to add appointments is included with this letter.

We will be using an online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. There will be a timing system in place on the evening, to make sure appointments run to time.

If you have difficulty in using the software please contact itsupport@crestwood.hants.sch.uk

Parents' evenings are a great opportunity for both parents and teachers to work together to support your child and give them the best possibility of success. We normally ask parents to complete a questionnaire during the evening. We will have paper copies of the questionnaire available on the night. However, parents can complete this online version prior to attending the evening. If you click on this link – <u>Parent Feedback</u> you will be able to leave us your views.

Yours sincerely

dura Dauseus

Krista Dawkins Headteacher

Crestwood Community School Shakespeare Campus, Shakespeare Road, Eastleigh, Hampshire, SO50 4FZ | Cherbourg Campus, Cherbourg Road, Eastleigh, Hampshire, SO50 5EL Email: adminoffice@crestwood.hants.sch.uk Tel: 023 8064 1232 Web: www.crestwood.hants.sch.uk



Parents' Guide for Booking Appointments

Browse to https://crestwoodcommunity.schoolcloud.co.uk/

Fitle	First Name	Sumame
Mrs •	Rachael	Abbot
Email		Confirm Email
rabbot4@gmail.com		rabbot4@gmail.com
tudent's De	etails	
itudent's De	etails Surnam	ne Date Of Birth

Step 1: Login

Fill out the details on the page then click the *Log In* button. A confirmation of your appointments will be sent to the email address you provide.

Parents' Evening			
This parents' evening is an opportunity to meet	Click a date to continue:		
your child's reacher. Prease enter the school via the main entrance and sign in at reception.	Thursday, 16th March Open for bookings		
	Friday, 17th March Open for bookings	>	
	I'm unable to attend		

Step 2: Select Parents' Evening

Click on the date you wish to book. Unable to make all of the dates listed? Click I'm unable to attend.

Ch	oose Booking Mode
Sele	ect how you'd like to book your appointments using the option below, and then hit Next.
۲	Automatic Automatically book the best possible times based on your availability
0	Manual Choose the time you would like to see each teacher
	Next

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*. We recommend choosing the automatic booking mode when browsing on a mobile device.

noose reachers		
there is a teacher you do i	not wish to see, please untick them before you continue.	
en Abbot		
-	- Anna anti-sia	
SENCO	Class 11A	

Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend. Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.





Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left. If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).



Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

	Year 11 Subject	Evening = 1500 to 1505		Ther	ndeg 12th April \land
	e	Americ Bushings			
	This parents' evening signs for the Main H	g is for pupils in year 1 all where this evening	1. Please order the a is taking place. Park	hool via the main enting is available in the i	tance and follow the nain school car park.
		Teacher	Student	Subject	Room
	15.00	MrJ Brown	Bet .	SENCO	A2
	15:10	Mr J Sinclair	Bet .	English	85
I	19.15	Mr J Sinclair	Andrew	English	65
	15:20	MrX Jacobs	Ben .	Hatory	**
	15.25	Mas Feuton	Andrew	Mathematics	80
	15:30	Mas 2 Fother	Andrew	Science	80
1					

Step 6: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on Amend Bookings.

Crestwood Community School

Shakespeare Campus, Shakespeare Road, Eastleigh, Hampshire, SO50 4FZ | Cherbourg Campus, Cherbourg Road, Eastleigh, Hampshire, SO50 5EL

Email: adminoffice@crestwood.hants.sch.uk Tel: 023 8064 1232 Web: www.crestwood.hants.sch.uk