



CRESTWOOD
COMMUNITY SCHOOL

Students with Medical Conditions Policy

Updated March 2024



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Rationale:

Crestwood's mission is to enable all students to receive a full education and we will endeavour to ensure all children are included regardless of their medical condition, and that students with medical conditions are well catered for and able to feel safe whilst in school. Students with medical conditions will not be excluded from school trips, including residential trips.

We will work together with other support services to ensure students with medical conditions receive a full education.

Aims

1. To ensure that arrangements are in place to support students with medical conditions
2. To confer with the student, parents and healthcare staff to ensure correct procedures will be followed
3. To draw up an Individual Health Care Plan for each student with a medical condition.
4. To increase the student's confidence and promote self-care.
5. To ensure that staff are properly trained to provide the support the student requires.
6. To ensure cover arrangements are in place in case of staff absence or staff turnover to make sure someone is always available.
7. Briefing supply teachers
8. Risk assessments for school visits, holidays and other activities outside of the usual school timetable.
9. Individual Healthcare Plans will be used to effectively support students with medical conditions
10. To monitor these Healthcare Plans to make sure they are up to date, at least annually, or earlier if evidence is presented that the child's needs have changed.
11. Ensuring that students returning from a period of absence are reintegrated effectively.

Individual Health Care Plans

Students with medical conditions will have an Individual Health Care Plan written for them. This will follow a predesigned form and will be written by the School Matron, in conjunction with the child, the child's parents and any health care professionals involved.

The Individual Health Care Plan will include:

- Information about the medical condition
- Information regarding drugs, dosage & timings
- The child's name, address and date of birth
- The child's Parent/Carer's contact details with at least one back up contact.
- Contact information for any Health Care professionals involved.
- Information regarding signs and symptoms
- Information about what constitutes an emergency for the child
- Information about what to do in an emergency.

Management of Medicines in School.

Medicines should only be administered at school when it would be detrimental to a child's health or school attendance not to do so.

No child under 16 will be given prescription or non-prescription medicines without the written consent of the parent/carer.

Paracetamol may be given to students if permission is included on the child's data collection sheet. This information will be added to SIMs. The first aider will telephone the parent/carer for verbal permission on each occasion, and they will check when the last dose was taken. These incidents will be recorded on the Medicaltracker system used by the school.

Where possible medicines should be prescribed in dose frequencies which enable them to be taken outside of school hours.

We will only accept prescribed medicines which are in date, labelled, provided in the original container as dispensed by a pharmacist and include instructions for administration, dosage and storage.

Asthma inhalers, epipens and blood glucose testing metres will be kept in an accessible cupboard, again, marked with the student's name and containing a copy of the Individual Health Care Plan and consent form.

Controlled drugs (i.e. Ritalin) must be handed to the medical room, and will be kept safely in a locked cabinet.

Emergency Procedures

Where a child already has an Individual Health Care Plan this should clearly define what constitutes an emergency and explain what to do, including ensuring all relevant staff are aware of emergency symptoms and procedures.

If a student needs to be taken to hospital we will inform the parent/carer immediately. If the parent/carer is unable to get to school in time to accompany their child in the ambulance, then a member of staff will go to the hospital with the child and wait until the parent/carer arrives.

Procedure for contacting emergency services

The first aider will make the decision to call an ambulance. They will then contact SLT to inform them and once the call to 999 has been made they will contact the site team to let them know. Site team members will ensure the correct entrance is open and will wait for the ambulance and direct them to the casualty.

Dial 999 and ask for the ambulance service

Speak clearly and slowly and be ready to repeat information if asked.

Information required:

- Telephone number of the phone you are calling from
- Your name
- Location (Crestwood College, Shakespeare Road, Eastleigh SO50 4FZ or Crestwood College, Cherbourg Road, Eastleigh SO50 5EL)
- Provide exact location of casualty (e.g. sports hall etc.)
- Provide name of student and brief description of their symptoms
- Inform of best entrance to use and state that the crew will be met and taken to the casualty

Unacceptable Practice

- We will not assume that all children with the same medical condition will require the same care. All students will be treated as individuals
- Students will not be prevented from accessing their inhalers or medication.
- We will not ignore the views of the child or their parents/carers, or ignore medical evidence or opinion
- We will avoid sending children with medical conditions home frequently or to prevent them from staying for normal school activities, including lunch, unless this is specified in their Individual Health Care Plan
- We will not send an unwell child to the medical room/school office unaccompanied or with someone unsuitable.
- We will not penalise students for their attendance record if their absences are related to their medical condition (e.g. hospital appointments)
- We will not prevent students from drinking, eating or taking toilet or other breaks whenever they need to in order to manage their medical condition effectively
- We will not require parents/carers or otherwise make them feel obliged, to attend school to administer medication or provide medical support to their child, including with toileting issues.
- We will not prevent students from participating, or create unnecessary barriers to children participating in any aspect of school life, including school trips, e.g. by requiring the parent to accompany the child.